

Risk Assessment Supplement

Area/task being assessed	Kidzone Covid 19 supplement to main school RA – re-open Sep 2020			
Population/staff affected:-staff, children, visitors	Staff, children			
Date of assessment	01/9/2020			
Date Reviewed	continual			

Risk Ranking key
 Low Risk
 Medium Risk
 High Risk

Activity	Potential Hazards	Existing Control Measures	Degree of Risk with Existing Control Measures			Additional Action Required/Comment
			Low	Medium	High	
Re-opening building after closure period	Legionnaires disease	Run water for 5 minutes through all taps (caretaker)	X			
	Damage caused to outside space while not in use	Visual check, checklists to be completed thoroughly	X			No extreme weather in closure period
	Infection via virus on surfaces	Cleaning using disinfectant products In line with school cleaning regime	X			Kidzone has been closed for summer and sufficient time to mitigate this risk.
	Rearranging of furniture to prevent bottle necks and allow for distanced free flow play where possible	Manual handling techniques	X			
Drop off BFC Collect from after school	Staff to meet children and parents at the entrance/canopy and staff to sign in and out.	Parents pre-notified of handover outside under canopy procedures. Staff to wash hands on arrival when drop off complete		X		Reminder poster to parents to be displayed.
Arrival/registration	Children bringing in contaminated items, poor hand hygiene	All children to wash hands on arrival. Children discouraged from bringing items from home		X		

Activities	Non cleanable equipment should be avoided	Staff to plan activities using equipment which can be washed and move non-washable activities out of sight to reduce temptation.	X			Temporary move to art and sunshine room and only items that can be cleaned brought across.
Playing outside	Suncream application (physical touching)	Suncream to be worn by children and applied before the session by parents	X			Suncream included in registration form and signed by parents.
Snack time	Sharing of plates/utensils/food items	Snack should be plated for each individual child by a staff member practicing good food hygiene.	X			Some practices which are usually encouraged such as serving each other are not allowed temporarily. No foods will be put on the communal table. Staff serve food to children sitting at tables.
Physical contact with children	Touching/cuddling/hand holding etc.	Good hygiene is the key – Handwashing on arrival, before departure and regular handwashing during session. Awareness of sneezing etc.		X		Each staff member will need to decide what they are comfortable with and balance that with the particular needs of the children. 2 meter distancing is unlikely to be possible but staff should be mindful of unnecessary contact and encourage children to distance where possible.
Personal Hygiene	changing/toileting	Staff will not normally need to wear additional PPE (e.g. masks) but should encourage good hygiene and independence in those children capable of it.		X		If staff are particularly concerned about this area and would like additional PPE this should be discussed with the play leader and arrangements made where necessary.
End of day/pick up	Parent contact	Parents should be reminded to socially distance while waiting for their child. Children should be brought to the door one at a time to minimise interaction. Staff to sign children out temporarily		X		Change to end of day Mon-Thurs 5.30. Friday to 5pm to allow for additional cleaning.

Cleaning/packing up	Infection	Unless there is a suspected case of COVID-19 PPE will not be necessary for cleaning. All surfaces should be wiped thoroughly with disinfectant.		X		Instructions on the bottle should be followed (e.g. length of time is should be left on the surface before wiping as this can affect efficiency).
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